

I/3041460/2022

No. 35/1/2019-Ad.I(A)/NCRB
Government of India
Ministry of Home Affairs
National Crime Records Bureau

NH-8, Mahipalpur,
New Delhi-110037

Dated: 29th September, 2022

To,

1. The Director General/ Inspector General of Police of all States/Union Territories.
2. The Director General/ Inspector General of Police/ Directors of all Central Police Organisations.

Subject: Extension of last date for filling up the posts of Head Constable (Driver) in Crime Records, Administration & Training Division of National Crime Record Bureau on deputation basis - reg.

Sir/Madam,

Reference is invited to this Bureau's Vacancy Circular of even number dated 11.08.2022 (copy enclosed) vide which applications were invited through proper channel for filling up four posts of Head Constable (Driver) in Crime Records, Administration & Training Division of National Crime Record Bureau on deputation basis.

2. The last date for receipt of the application in the Bureau is hereby extended upto **09.11.2022**.
3. It is requested that wide publicity may be given to the vacancy circular among the eligible officers under your administrative control.

Yours faithfully,

Signed by Rajeshwar Lal
Date: 29-09-2022 14:21:06

(RAJESHWAR LAL)
Assistant Director (Admn)
Tel.No.011-26735521
E-mail: rajeshwar.lal@ncrb.gov.in

Copy to:

- (i) DCT for uploading the same in the Bureau's website.
- (ii) Shri Santosh Kumar 2IC,WS Division, Ministry of Home Affairs, Jaisalmer House, New Delhi for uploading on the website of MHA.

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Yours faithfully,

Signed by Rajeshwar Lal

Date: 11-08-2022 16:35:39

(RAJESHWAR LAL)

Assistant Director (Admn)

Tel.No.011-26735521

E mail : rajeshwar.lal@ncrb.gov.in

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ANNEXURE-I**Details in respect of the post of Head Constable (Driver) in the Crime Records, Administration & Training Division of the National Crime Records Bureau, New Delhi**

1.	Name of the post	Head Constable (Driver)
2.	Number of Post	Four (04)
3.	Classification	General Central Service Group `C' Non-Gazetted Non-Ministerial
4.	Scale of Pay	Level- 4 in the Pay Matrix Rs. 25500-81100/- (pre-revised Rs. 5200-20200/- + Grade Pay of Rs. 2400/-)
5.	Period of deputation	Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/ department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation/ absorption shall not be exceeding 56 years as on the closing date of receipt of Applications
6.	Eligibility Conditions	Police officers of the Central Government or State Government or Union Territories: (a)(i) holding analogous post on regular

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		<p>basis in the parent cadre or department; or</p> <p>(ii) with three years regular service in post in the Level - 1 of Pay Matrix (Rs. 18000-56900) (pre-revised scale of Rs. Rs. 5200-20200/- + Grade Pay of Rs. 1800/-) or equivalent; and</p> <p>(b) possessing a valid motor driving license and three years experience of driving light motor vehicle or heavy motor vehicle.</p>
7.	Terms of deputation	The terms and conditions of officer appointed to the post on deputation basis will be regulated in accordance with the Department of Expenditure OM No.1/1/008-IC dated 13 th September 2008, DoP&T OM No.6/8/09 (Esst)(Pay.II) dated 17.06.2010 and 17.02.2016.

Annexure-II**BIO-DATA PROFORMA**

1	Name and address (in Block letters)	:	
2	Name of the post held and pay & level in the Pay Matrix including Grade Pay in the pre-revised scale.	:	
3	Contact No. and email id	:	
4	Date of Birth (in Christian era)	:	
5	Date of joining and date of retirement under Central/State Government Rules	:	
6	Educational qualification	:	
7	Details of Professional course/Training Attended, if any.	:	
8	Nature of present	:	

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	employment with date i.e. : (i) Ad-hoc basis : (ii) Regular basis : :	
9	In case the present employment is held on deputation basis, please state:- i. The date of initial appointment in the substantive pay scale in parent cadre. : ii. Date from which appointed on deputation and period of deputation. : iii. Name of parent office/organization to which you belong : iv. Name of the office/org. where on deputation.	
10	Details of employment in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)	
	Office/ Instt./Orgn	From To
	Scale of pay and Classification (Group) of the post	Whether held on regular / Ad-hoc basis
	Nature of duties	
11	Date of return from the ex-cadre post previously held :	
12	Additional information, if any, which you would like to mention in support of your suitability for the post. :	
13	Remarks, if any :	

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Signature

Name & Designation of Head of office/ Competent Authority

Office Seal