

35/4/2021-Ad.1 (A)/NCRB
Government of India
Ministry of Home Affairs
National Crime Records Bureau

NH-8, Mahipalpur
New Delhi-110037
Dated: 30.12.2021

CIRCULAR

Subject: Engagement of Consultant in National Crime Records Bureau, Ministry of Home Affairs-reg

Bureau invites applications from retired Government officials for their engagement as Consultant for a period of one year or till the post is filled up on regular basis, whichever is earlier. The details regarding eligibility criteria are as under:

Name of the post	Number of vacancies	Level in Pay Matrix	Pre-revised pay (as per 6 th CPC)	Eligibility Condition
Technical Officer	01 (one)	7	Rs.4600/- (Grade Pay)	Applicant should have retired as Technical Officer/Data Processing Assistant or equivalent post from a Central Government office with 5 years' experience in statistical data processing and data compilation work

2. The Consultant would be paid a fixed monthly emolument as per Department of Expenditure's OM F.No. 3-25/2020-E.IIIA dated 9.12.2020.

3. Eligible retired Government officials who are physically fit and willing to accept the terms & conditions given at **(Annexure-I)** may send their application by email/post with duly filled in Bio-data **(Annexure-II)** along with a copy of the PPO/Pensioner Card to the undersigned within 10 days from the date of advertisement. Shortlisted candidates will require to attend personal interaction at the Bureau's office.



(Rajeshwar Lal)

Assistant Director (Admn)

Phone: 26735521

Email: rajeshwar.lal@ncrb.gov.in

General Terms and Conditions:

- i. The consultant will not be entitled for any kind of allowances and residential accommodation. They will also not be entitled to telephone facilities, transport facilities and staff car.
- ii. The engagement of the Consultant will be purely on Contract basis.
- iii. The engagement period for the consultant would be initially for a period of 1 year or till the post is regularly filled, whichever is earlier. This period which may be extended or curtailed subject to review, at the sole discretion of this Bureau. The Consultant shall not exceed the age of 65 years.
- iv. The Bureau may terminate the services of Consultants in case he/she is unable to achieve the assigned works within the time-frame or the work assigned to him/her is not satisfactory to the Department or he/she is found to be lacking in honesty and integrity.
- v. The Bureau shall also reserve the right to terminate the services of Consultants at any time without giving any notice and also without assigning any reason. The engagement of consultants will not confer any right on the part of individual for permanent appointment to the post.
- vi. The Consultants may be called to the Office on Saturdays, Sundays and other Gazetted Holidays or may be asked to sit late in the office after office hours, in case of exigency of work. No extra allowances will be permissible for the same.
- vii. The Consultants shall continue to draw pension and dearness relief on pension, if any, during the period of their engagement as Consultant. Their engagement as Consultant shall not be considered as a case of re-employment.
- viii. No TA/DA shall be admissible to the consultants for attending the interview or for taking up the appointment. Consultant will not be allowed any foreign travel at Government expenses.
- ix. The contractual appointment will be attached with NCRB Hqs located in New Delhi.
- x. If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have wilfully suppressed any material information, he will be liable for removal from engagement service and such other action as Government may deem necessary.

Application for engagement as Consultant in National Crime Records Bureau Ministry of Home Affairs

Affix your
passport size
photo

1. Name:
2. Father's Name:
3. Date of Birth:
4. Address:
5. Mobile No.:
6. E-mail ID:
7. Date of Retirement:
8. Name of Ministry/Dept from which retired:
9. Last pay drawn(copy of PPO should be enclosed):
10. Educational Qualifications:
11. Detail of Experience:

Sr. No.	Designation & Ministry/ Deptt.	From	To	Nature of work Performed

*attach separate sheet , if necessary.

12. Any other information justifying your engagement as consultant.

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. No disciplinary or judiciary action is pending against me as on date.

Place and Date:

(Signature of Applicant)