

(BY HAND)
SPEED POST

No. 35/5/2019-Ad.I(B)/NCRB
Government of India
Ministry of Home Affairs
National Crime Records Bureau

NH-8, Mahipalpur,
New Delhi – 110037
Dated: 13.03.2020

To

The Consultant (Accounts)
Employment News (Publication Division),
Ministry of Information & Broadcasting,
7th Floor, Soochana Bhawan, Lodhi Road,
New Delhi-110003

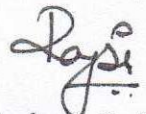
Subject: Publication of vacancy circular for 02 (Two) posts of Head Constable (Finger Print) of Central Finger Print Bureau of National Crime Records Bureau in the Employment News

Sir,

I am directed to refer to this Bureau's letter of even number dated 12.09.2019 (copy enclosed) on the above cited subject vide which Employment news was requested to publish the aforesaid advertisement. However, the above advertisement has not yet been published by the Employment News. It is once again requested that the vacancy circular for filling up the 02 (Two) posts of Head Constable (Finger Print) of Central Finger Print Bureau of National Crime Records Bureau of General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in the Level-3 in the Pay Matrix (Pre-revised: Pay Band-1, Rs. 5200-20200/- with the grade pay of Rs.2000/-), on deputation basis may please be published on urgent basis in the next edition of the Employment News. The content of the advertisement is enclosed herewith.

2. You are requested to kindly take necessary action to publish the advertisement in the next issue of Employment News and a copy of the same may kindly be forwarded to this Bureau for record. After the advertisement, the bill may be preferred to this Bureau for payment.

Yours faithfully,



(Rajeshwar Lal)
Assistant Director (Admn.)
Ph. No. 26735521

Encl.: As above.

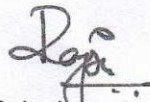
Ministry of Home Affairs
National Crime Records Bureau
NH-8, Mahipalpur, New Delhi 110 037.

This Bureau invites applications for filling up 02 (Two) posts of Head Constable (Finger Print) Group 'C', Non-Gazetted, Non-Ministerial in the Level-3 of the Pay Matrix (Pre-revised PB – 1, Rs. 5200-20200/- with Grade Pay of Rs. 2000/-) in the Central Finger Print Bureau of National Crime Records Bureau, Ministry of Home Affairs on **deputation basis**. The official may be posted at New Delhi & Kolkata. The eligibility conditions for the post are as under:

Officials from Central Government or State Government or Union Territory Police Force having two years experience in examination of finger print.

- (a)(i) holding analogous posts on regular basis in the parent cadre or department; or
(ii) with three years regular service in posts in the Pay Band 1, Rs 5200-20200/- plus Grade Pay of Rs. 1900/- in the parent cadre or department; and
(b) a pass in Matriculation from a recognised board.

Applications complete in all respect should reach to undersigned within 60 days from the date of publication of this advertisement. For details, please visit www.ncrb.gov.in.



(Rajeshwar Lal)
Assistant Director (Admin.)
Phone-26735521

Annexure-I

1. Name of Post : Head Constable (Finger Print), Central Finger Print Bureau
2. Number of Post : 02 (Two)
3. Classification of Post : General Central Service, Group 'C' Non-Gazetted, Non-Ministerial.
4. Pay Band : Level 3 of the Pay Matrix (Pre-revised: PB-1 Rs.5200-20200/-)
5. Grade Pay : Rs.2000/- (Pre-revised)
6. Age-Limit : The maximum age-limit for appointment by deputation shall not exceed 56 years as on the closing date of a receipt of applications.
7. Eligibility Conditions for appointment on deputation basis : Officials from Central Government or State Government or Union Territory Police Force having two years experience in examination of finger print.
 - (a)(i) holding analogous posts on regular basis in the parent cadre or department; or
 - (ii) with three years regular service in posts in the Pay Band 1, Rs 5200-20200/- plus Grade Pay of Rs. 1900/- in the parent cadre or department; and(b) a pass in Matriculation from a recognised board.

Note 1: For the purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to the 1st January, 2006 (the date from which the revised pay structure based on the sixth Central Pay Commission recommendations has been extended) shall be deemed to be service rendered in the corresponding Grade Pay or pay scale extended based on the recommendations of the Commission, except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay or pay scale, and where this benefit will extend only for the posts for which that grade pay/pay scale is the normal replacement grade without any upgradation.

Note 2: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

[Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall not ordinarily exceed three years. The maximum age-limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.]

8. Place of Posting : New Delhi & Kolkata (West Bengal)
9. Terms of deputation : The pay of officers selected on deputation basis will be regularised in accordance with the relevant provisions of DOPT's O.M.No.6/8/2009-Estt. (Pay-II) dated 17.06.2010, as amended from time to time.
10. In the event of selection, the candidates will not be allowed to withdraw their candidature subsequently.

BIO-DATA PROFORMA

1. Name and address (in Block :
letters)
2. Date of Birth (in Christian era) :
3. Date of retirement under :
Central/State Government
Rules
4. Educational Qualifications :
5. Whether Educational and :
other qualifications required
for the post are satisfied. (If
any qualification has been
treated as equivalent to those
prescribed in the rules, state
the authority for the same)

Qualifications/ Qualification/Experience
Experience possessed by the Officer
required

Essential:

6. Please state clearly whether in :
the light of entries made
above, you meet the
requirement of the post

7. Details of employment in chronological order (enclose a separate sheet, duly
authenticated by your signature, if the space below is insufficient)

Office/ Instt./Orgn.	Post held	From	To	Scale of pay and Classification (Group) of post	Whether held on regular / Ad-hoc basis	Nature of duties
-------------------------	--------------	------	----	---	--	------------------

8. Nature of present employment and since holding i.e.
- (i) Ad-hoc Basis :
 - (ii) Regular / on temporary basis :
9. (i) Pay in the Pay Band of the post held on substantive basis :
- (ii) Grade Pay drawn :
10. In case the present employment is held on deputation/contract basis, please state:-
- (a) The date of initial appointment :
 - (b) Period of appointment on deputation/contract :
 - (c) Name of the parent office/ organisation to which you belong :
11. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column) :
- (a) Central Government :
 - (b) State Government or Union Territory :
 - (c) Semi-Government or Statutory or Autonomous Organisations :
 - (d) Public Sector Undertaking :
 - (e) Universities or Recognised Research Institutes :
 - (f) Others (please specify) :

12. Additional information, if any, :
which you would like to
mention in support of your
suitability for the post.
Enclose a separate sheet, if the
space is insufficient.
13. Whether belong to :
SC/ST/OBC
14. Remarks :

I have carefully gone through the vacancy circular/advertisement and certify that I have not concealed or misrepresented any information and I am well aware that the Bio-data supported by documents submitted by me will be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Date: _____

Address _____

Countersigned

(Employer with seal)

Certificate to be furnished by the employer/Head of Office/Forwarding Authority:-

1. Certified that the particulars furnished by Shri/Smt/Kumari _____
_____ are correct and he/she possesses educational
qualifications and experience mentioned in Annexure-II above.

Also certified that:-

- (i) There is no vigilance case pending/contemplated against him/her.
- (ii) His/her complete CR dossier/APARs for the last 5 years duly attested (on each page) by an officer not below the rank of Under Secretary to the Government of India or equivalent are enclosed.
- (iii) His/her Integrity is beyond doubt.
- (iv) No major/minor penalties has been imposed on him/her during the last 10 years/list of major/minor penalties imposed on him/her during the last 10 years is enclosed.
- (v) The Cadre Clearance from the Cadre Controlling Authority is also enclosed.

[Strike out which is not applicable]

Signature
Name & Designation of the parent office
(with seal)

Dated: _____

Place: _____