

No. 33/35/9/2006-Ad./NCRB
Government of India
Ministry of Home Affairs
National Crime Records Bureau

East Block-7, R.K. Puram,
New Delhi - 110 066
Dated: 13th June, 2012

To

1. The Director General/Inspector General of Police of all States/Union Territories.
2. The Director General/Inspector General of Police/Directors of all Central Police Organisations and other Law Enforcement Agencies.

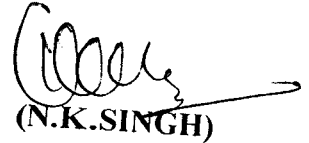
Subject :- Filling up of five posts of Sub-Inspectors (GD) in the Crime Records, Administration and Training Division of NCRB on deputation basis.

Sir,

I am directed to say that the National Crime Records Bureau, New Delhi requires urgently the services of suitable candidates for appointment as Sub-Inspectors (GD) in the Crime Records, Administration and Training Division of the Bureau in the pay band of Rs. 5200-20200/- + Grade Pay of Rs. 2400/- on deputation basis. The details relating to the post, including the eligibility conditions required in respect of the posts are given in **Annexure-I**.

All State Police Forces / Central Police Organisations etc. are requested to give wide publicity to this vacancy circular and forward the applications of eligible and willing candidates, who can be spared immediately in the prescribed proforma (Annexure-II) alongwith up-to-date ACR dossiers of the applicants, Vigilance Clearance and Integrity Certificate to this Bureau in triplicate within 45 days from the date of issue of this circular. Applications received after the last date or otherwise found incomplete will not be entertained. Candidates who volunteer for the post will not be permitted to withdraw their names later.

Yours faithfully,



(N.K.SINGH)
Assistant Director (Admn.)
Phone No. 26172324/221

Details in respect of the post of Sub-Inspector in the Crime Records, Administration & Training Divisions of the National Crime Records Bureau, New Delhi.

1.	Name of the post	:	Sub-Inspector
2.	Number of Post	:	Five (5)
3.	Classification	:	General Central Service Group 'C' Non-Gazetted
4.	Scale of Pay	:	Rs. 5200-20200/- + Grade Pay of Rs. 2400/- 4000-100-6000/- (pre-revised)
5.	Period of deputation	:	Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/ department of the Central Government shall ordinarily not exceed three years.
6.	Eligibility conditions	:	Transfer on deputation From officers under the State Police Forces/Organisations or Central Police Organisations or other Law Enforcement Agencies. (a)(i) holding analogous post on regular basis; or (ii) with 5 years service in posts in the pay band of Rs. 5200-20200/- + Grade Pay of Rs. 2000/- Rs. 3050-75-4590/- (pre-revised) or equivalent; and (b) possessing 3 years experience of crime records management including matters relating to administration or purchase and house keeping.
7.	Job requirement and duties	:	The post in question is in the Crime Records, Administration & Training Division of the National Crime Records Bureau. The incumbents of the post will be required to be well conversant with all aspects of crime records management including matters relating to administration or purchase and house keeping.
8.	Terms of deputation	:	The terms of deputation of State Police Officers will be governed by the orders contained in the Government of India, Ministry of Home Affairs letter No. A-12012/1/76-DCPC/FP.II dated 20th December, 1979. The terms of deputation of other officers will be regulated according to the Department of Expenditure OM No. F.No. 1/1/008-IC dated 13th September, 2008. The selected candidates will be eligible for deputation allowance as per admissibility.

Annexure-II

Application for appointment to the post of Sub-Inspector in the Crime Records, Administration & Training Division of the National Crime Records Bureau on deputation basis.

1. Name :
2. Date of Birth :
3. Date of retirement under Central/State Government :
4. Educational Qualifications :
5. Professional Courses/ Training :
6. Present post held and the date from which held (ad-hoc appointments not to be mentioned), its scale of pay :
7. Substantive post held and the date from which held its scale of pay :
8. Classification of present post held and basic pay drawn by the applicant :
9. Experience in Police investigation work and related aspects including crime records management :
10. Service particulars (starting from the present)

Name of Office / Department	Name of post and scale of pay	Post held From To	Whether pmt. or ad-hoc or temp.	Nature Work
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11. Whether SC/ST :
12. Date of return from the ex-cadre post previous by held :
13. Any other remarks :

Signature :
Designation :
Date :

CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he is clear from the vigilance angle.
3. His integrity is certified.

Head of Office