

No. 35/1/2015-Ad.I(B)/NCRB
Government of India
Ministry of Home Affairs
National Crime Records Bureau

East Block-7, R.K.Puram,
New Delhi-110066

Dated the 16.02.2015

Office Memorandum

Subject: Filling up the post of Deputy Superintendent (Finger Print), Central Finger Print Bureau of National Crime Records Bureau on deputation basis.

The undersigned is directed to say that this Bureau is in the process of filling up of **one post of Deputy Superintendent (Finger Print) reserved for Scheduled Tribe (ST)** on deputation basis.

2. Details relating to the scale of pay, classification, eligibility conditions and period of deputation, etc. in respect of the said post are indicated in Annexure-I. The terms and conditions of officer appointed to the post on deputation basis will be regulated according to the Department of Personnel and Training O.M. No.2/29/91-Estt.(Pay-II) dated 05.01.1994, as amended from time to time.

3. It is requested that the above vacancy may kindly be given wide publicity in the offices under their control and applications of suitable ST candidates who are willing to join and can be spared immediately on selection may be forwarded along with their up-to-date CR dossier, vigilance clearance and integrity certificate to the undersigned in the enclosed proforma (Annexure-II) within 60 days from the date of issue of this circular.

4. While forwarding the applications, it may please be verified and certified that the particulars furnished by the applicants are correct.

Yours faithfully,

Encls :- As above.

Sd/-
(N.K. SINGH)
Assistant Director (Admn)

To

1. All State / UTs Police Headquarters
2. All CPOs / CPMFs
3. Website of NCRB

1. Name of the post : Deputy Superintendent (FP), Central Finger Print Bureau, NCRB
2. Number of posts : One (1)
3. Classification : General Central Service Group 'B' Gazetted, Non-Ministerial
4. Scale of Pay : PB-2: Rs. 9300-34800/- plus Grade Pay Rs. 4600/ plus Special Allowance Rs.800/-.
5. Period of Deputation : Period of deputation, including period of deputation in another ex-cadre, post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall not ordinarily exceed three years. The maximum age limit for appointment by deputation shall not exceed 56 years, as on the closing date of receipt of applications.
6. Eligibility Conditions : Officers holding analogous posts of the rank of Inspector of Police or of equivalent rank in the Pay Band-2: Rs.9300-34800 plus Grade Pay of Rs.4600/- from any State or Union Territory Police Force or Central Government Organisations with two years regular service in the grade and passed the Finger Print Experts Examination conducted by All India Board of Finger Print Experts.

(The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.)

Note : For purpose of appointment on deputation basis, the service rendered on

a regular basis by an officer prior to 1.1.2006 or the date from which the revised pay structure based on the sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay or pay scale, and where this benefit will extend only for the posts for which that Grade Pay or pay scale is the normal replacement grade without any upgradation.

7. Terms of deputation

: The terms and conditions of officer appointed to the post on deputation basis will be regulated according to the Department of Personnel and Training OM No.2/29/91-Estt.(Pay-II) dated 05.01.1994, as amended from time to time.

BIO-DATA PROFORMA

1. Name and address (in Block letters) :
2. Date of Birth (in Christian era) :
3. Date of retirement under Central/State Government Rules :
4. Educational Qualification :
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to those prescribed in the rules, state the authority for the same) :

Qualifications/
Experience
required

Qualification/Experience
possessed by the Officer

- Essential
- 1.
 - 2.
 - 3.

- Desirable
- 1.
 - 2.
 - 3.

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post. :

7. Details of employment in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient).

Office/ Instt/Orgn.	Post held	From	To	Scale of pay and Classification (Group) of post	Whether held on regular / Ad-hoc basis	Nature of duties
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8. Nature of present employment i.e.
- (i) Ad-hoc Basis :
 - (ii) Regular/on temporary basis :
 - (iii) Pay in the Pay Band :
 - (iv) Grade Pay drawn :
9. In case the present employment is held on deputation/contract basis, please state
- (a) The date of initial appointment :
 - (b) Period of appointment on deputation/contract :
 - (c) Name of the parent office/organisation to which you belong :
10. Additional details about present employment. Please state whether working under:
- (a) Central Government :
 - (b) State Government/Union territory :
 - (c) Autonomous Organisation :
 - (d) Government Undertaking :
 - (e) Universities :
11. Are you in Revised Pay Structure? If yes, give the date from which the revision took place and also indicate the pre-revised scale. :
12. Total emoluments per month now drawn :
13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient. :
14. Whether belong to SC/ST :
15. Remarks :

Signature of the Candidate

Address _____

Date: _____

Countersigned with official seal by the authorised signatory of the parent office

(TO BE FILLED BY FORWARDING OFFICE)

Particulars mentioned above have been verified from the records and found correct. It is certified that no disciplinary proceedings or departmental enquiry are pending or contemplated against the officer and recommendations (if any).

**Signature of the Competent Authority
with Official Seal**

Dated: _____

Certificate to be furnished by the employer/Head of Office/Forwarding Authority:-

1. Certified that the particulars furnished by _____ are correct and he/she possesses educational qualifications and experience mentioned in the circular.

Also certified that:-

- i) There is no vigilance case pending/contemplated against him/her.
- ii) His complete CR dossier/ACRs for the last 5 years duly attested (on each page) by an officer of the rank of Under Secretary to the Government of India or equivalent are enclosed.
- iii) His/her Integrity is beyond doubt.
- iv) No major/minor penalties has been imposed on him/her during the last 10 years/list of major/minor penalties imposed on him/her during the last 10 years is enclosed.
- v) Cadre clearance has been obtained.
[Strike out which is not applicable]

**Signature
Name & Designation of the parent office
(with seal)**

Dated: _____

Place: _____