

CFPB (105)/PSE/07/2018(1)-NCRB

Government of India
Ministry of Home Affairs
National Crime Records Bureau

Date: 05.09.2019

NOTICE INVITING QUOTATION

Subject: Proposal for Procurement of Scientific equipment to modernize CFPB laboratory

Sealed tenders are invited for supply, installation & commissioning of scientific equipment per details given in the **Annexure- V** of the Tender Document. The terms and conditions governing the Tender are as under:

1. The tender document can be downloaded from the website of the Bureau (<http://ncrb.gov.in>) or CPP portal of Government of India.
2. The sealed tenders are to be submitted in prescribed format on your business letter head duly stamped and signed and dated on each page as their unconditional acceptance to the terms prescribed by the NCRB. Details/supporting documents wherever applicable, if attached with the tender should be duly authenticated by the vendor/s. No over-writings shall be accepted unless authenticated with full signature of the vendor/s.
3. Quotations are invited in two Bid system. Each tenderer shall submit the tender in two separate sealed envelopes, Part 'A' & 'B' for different equipment mentioning the name of the equipment on top of the envelope. Each envelope will contain two separate envelopes 1) **Envelope No. 1**: Technical bid along with EMD should be put in envelope No. 1 (Please mark the envelope as "**No. 1 – Technical Bid**"), 2) Envelope No. 2 : Financial bid and annexure-II & IV (Please mark the Envelope as "**No.2 – Financial Bid**"). Both the sealed envelopes A' & 'B' each bearing No. 1 and 2 are to be put in single sealed envelope i.e. Envelope No. C.
4. The tenderer can bid either for one item or both the items but should quote for entire quantity, not parts, for the items they are bidding.
5. The sealed tender duly superscripted, "**Tender for scientific equipment**", should be addressed to **Director, CFPB, NCRB, NEW DELHI** and must be delivered at the National Crime Records Bureau, NH-8, Mahipalpur at CFPB. on or before **1300 hrs of 09.10.2019**. Tenders received after the stipulated date and time shall not be entertained.
6. The **Bids shall be opened on 09.10.2019 at 16.30 hrs** in the NCRB, NH-8, Mahipalpur, New Delhi by the committee members nominated by the Director, NCRB in the presence of those tenderer(s), who wish to be present. No separate communication will be sent in this regard. In the event of due date being a close holiday or declared Holiday for Central Government offices, the due date for opening of the bids will be the next working day at the appointed date, time and venue.
7. NCRB shall have the right to assess the competencies and capabilities of the Tenderer by going through the credentials given in the Technical Bid and on the basis of such credentials, NCRB may reject the candidature of the Tenderer without assigning any reason. In such case(s) the Financial Bid shall not be opened for that particular Tenderer. The Financial Bid of only those parties who qualify in the technical scrutiny shall be opened.

8. Prices quoted should be 'FOR'NCRB, Mahipalpur premises and should be inclusive of all charges viz. installation, commissioning, maintenance & warranty services in line with the item scope in which the same are being installed.
9. Training after installation and commissioning: The seller has to provide free operational training to at least four officers for 3 working days at the time of installation as required by the Bureau.
10. Who can bid: Quotations are invited from the following entities:
 - 1) Original equipment manufacturer (OEM)- Indian or
 - 2) Authorised Agent of Indian OEMs or Foreign Principals(OEM)
11. Though NCRB prefers to deal with manufacturers/principal manufacturers directly, it may also consider the offers received through its authorized channel partners, provided the principal authorizes the said channel partner in this regard for CAMC for a period of 5 years post guarantee/ warranty period.
12. The bidder has to ensure delivery of the required items within 60 days of placing the order. Competent authority to grant extension is Director, NCRB. In case, delay is beyond 60 days without any valid reason, NCRB reserves the right to forfeit the EMD amount submitted. Further, NCRB may at its discretion cancel the order and arrange to procure the same from the next bidder on the panel/open market at the sole risk, cost and responsibility of the vendor.
13. If a firm quotes NIL charges / consideration, the bid shall be treated as unresponsive and will not be considered.
14. No advance payment will be made to successful bidder. Further, payment is subject to installation, training and acceptance of the Goods. The company should produce the self-attested photocopies of documents related to allocation of GST Registration Number, PAN number.
15. Vendor will be fully responsible for onsite comprehensive maintenance free of charge during the guarantee/warranty period for period of 3 years and in case of default, vendor has to ensure replacement of parts/ Goods.
16. The rates quoted should be valid for at least 90 days from the date of opening of financial bid quotations. Item quoted should be complete in all respects along with cost of accessories. No hidden cost should be mentioned for accessories.
17. Submission of EMD: The tenderers are required to deposit an earnest money of **2% of the value of the item being quoted** by way of demand draft drawn in favour of "**AO, PAO, DCPW**", payable at "**New Delhi**" except in the case of Micro and Small Enterprise (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department. The tender not accompanied with earnest money shall be rejected summarily.
18. The bid security to be valid for a period of minimum 60 days beyond the final bid validity period.
19. The earnest money of unsuccessful tenderers will be refunded without any interest/bank commission/collection charges after the order has been issued in favour of successful party.

20. EMD amount of the successful tenderer will be refunded without any interest/bank commission/collection charges after the order has been executed successfully and payment to the vendor for the procurement has been settled as per the terms and conditions of the purchase order and acceptance test period is over.
21. The EMD of the bidder shall be forfeited in the following circumstances:-
- (i) The bidder withdraws his bid;
 - (ii) The bidder does not accept the Purchase / Work Order;
 - (iii) The bidder fails to supply goods / services as per the terms of the Tender and Purchase / Work Order.
 - (iv) Any other justified reasons e.g. misleading or wrong information in the Bid, violation of the terms and conditions of the tender, involvement in forming ring / cartel, submission of multiple bids in different names etc.
22. Kindly submit duly filled in and signed Technical & Financial Declaration & Acceptance of Terms and conditions, as per Performa enclosed in Annexure – 1-IV.
23. Under buy back option, Old Palm & FP scanner is available for inspection from 16.09.2019 to 20.09.2019 from 1100hrs to 1700hrs.

GENERAL:

- a) All disputes, differences, claims and demands arising under or pursuant to or touching the contract shall be referred to the arbitrator to be appointed by the MHA, New Delhi. The award of the sole arbitrator shall be final and binding on both the parties under provisions of the Arbitration and Conciliation Act, 1996 or any statutory modifications on re-enactment thereof as in force. Place of such arbitration proceedings shall be at Delhi.
- b) NCRB reserves the right to accept or reject any or all tenders including the lowest tender/s without assigning any reason at its sole discretion and the decision of the Director, NCRB will be final and binding on all concerned.
- c) The quantities indicated in Annexure-III(a/b) are tentative and may be increased/decreased at the sole discretion of the NCRB and the vendor shall have no right to claim any minimum/definite volume of business.

(Director)
Central Finger Print Bureau
National Crime Records Bureau

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TECHNICAL BID PROFORMA

1.	Name of the Bidder	
2.	Period of validity of the offer (Min. 90 days)	
3.	Type of Firm (Proprietary, Pvt. Ltd., PSU, others) (Give Details)	
4.	Former name of firm (if any)	
5.	Certificate of Registration No.	
6.	PAN	
7.	Service Tax/GST	
8.	Address for communication	
9.	Contact person's details	
	a) Name	
	b) Telephone no. /Mobile No.	
	c) Fax. No.	
	d) E-mail id	
10.	Year of establishment	
11.	Total turnover in last 3 financial years	2016-17 2017-18 2018-19
12.	Have you failed to complete any work awarded to you. (if so, when, where and why?) Give complete details.	
13.	Any penalties for delay/unsatisfactory performance?	
14.	Satisfactory service certificates from previous customers	
15.	Address of the workshop/service centre with Tel. No., Fax No. at New Delhi	
16.	Details of EMD deposited	
	Date	Draft No.
	Bank details	Amount
		Valid upto

I/We hereby certify that the information furnished above is full and correct to the best of my/our knowledge.

I/we also undertake that the firm has not been barred or blacklisted by any of the Central / State Government / Departments / Organizations / Central or State PSU and no such case are undergoing/pending upon the firm.

Date :

(Signature of the authorized signatory)

Place :

Name & Office seal.

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**Details of Comprehensive Annual Maintenance Contracts
Executed in Past three years**

Maintenance support

Sr. No.	Name of Organization	Contract Period		Value of CAMC	Name of Resident Technical Personnel (if any)
		From	To		

Declaration & Acceptance of Terms and conditions

Certified that, I have read all the points mentioned in terms & conditions, and understood the same. I agree with all the terms mentioned in Tender Document No. CFPB (105)/PSE/07/2018(1)-NCRB dated 05.09.2019.

Date :

Place :

(Signature of the authorized signatory)

Name & Office seal

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FINANCIAL BID PROFORMA

Sl. No.	Item	Approx. Quantity*	Unit Cost (Rs.)	GST	Total cost (Rs.)
1.	Chamber for development of Ninhydrin and DFO	1			
Total amount (in Rs.)					
TAX (any)					
Grand total (in Rs.)					
Grand total amount in words :					

Remarks :

1. Quantity may vary at the time of awarding the contract.
2. Total cost should include delivery, installation, commissioning of the equipment at NCRB Hqrs, Mahipalpur, NewDelhi.
3. All the items must have comprehensive onsite Guarantee/warranty.
4. No advance payment will be paid to the successful bidder

Date :

(Signature of the authorized signatory)

Place :

Name & Office seal.

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FINANCIAL BID PROFORMA

Sl. No.	Item	Approx. Quantity*	Unit Cost (Rs.)	GST	Total cost (Rs.)
2	High-resolution live palm/finger scan system with software	1 (BUY BACK)			
Total amount (in Rs.)					
TAX (any)					
Grand total (in Rs.)					
Grand total amount in words :					

Remarks :

- 1) Quantity may vary at the time of awarding the contract.
- 2) Total cost should include delivery, installation, commissioning of the equipment at NCRB Hqrs, Mahipalpur, NewDelhi.
- 3) All the items must have comprehensive onsite Guarantee/warranty.
- 4) No advance payment will be paid to the successful bidder

Date :

(Signature of the authorized signatory)

Place :

Name & Office seal.

GUARANTEE/ WARRANTY

- 1) The seller/ contractor hereby declares that the goods, stores/ articles sold/ supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/ mentioned in the tender.
- 2) The seller/ contractor hereby guarantees that the goods/ stores/ articles would continue to conform to the description and quality aforesaid for a period of 3 years from the date of delivery of the said goods/ stores/ articles to the purchaser and that notwithstanding the fact the purchaser may have inspected and /or approved the said good/stores/ articles, if during the aforesaid period of 3 years the said good/stores/ articles be discovered not to conform to the description and quality aforesaid or not giving satisfactory performance or have deteriorated and the decision of the purchaser in that behalf shall be final and binding on the seller/ contractor.
- 3) The purchaser shall be entitled to call upon the seller/ contractor to rectify the said good/stores/ articles or such portion thereof as is found to be defective by the purchaser within a reasonable period, or such specified period as may be allowed by the purchaser in his discretion on an application made thereof by the seller/ contractor and in such an event, the above mentioned warranty period shall apply to the said good/stores/ articles rectified from the date of rectification thereof, otherwise the seller/ contractor shall pay to the purchaser such compensation as may arise by reason of the breach of the warranty herein contained.
- 4) If within the period of warranty, the goods are reported by the Buyer to have failed to perform as per the specifications, the seller shall either replace within maximum 7 working days or rectify the same within a maximum 3 working days of notification of such defect received by the seller, provided that the goods are used and maintained by the buyer as per instructions contained in the operating manual. Warranty of the equipment would be extended by such duration of downtime. Record of the down time would be maintained by the user in the logbook. Spares required for warranty repairs shall be provided free of cost by the seller. The seller also undertakes to diagnose, test, adjust, calibrate and repair/ replace the goods/ equipment arising due to accidents by neglect or misuse by the operator or damage due to transportation of the goods during the warranty period, at the cost mutually agreed to between the buyer and the seller.
- 5) Warranty to the effect that before going out of production for the spare parts they will give adequate advance notice to the purchaser of the equipment so that the latter may undertake the balance of the lifetime requirements.
- 6) Guarantee that they will supply the spare parts, if and when required on agreed basis for an agreed price. The agreed basis could be and including but without limitation an agreed discount on the catalogue price or an agreed percentage of profit on landed cost.

Date:

(Signature of the authorized signatory)

Place

Name & Office seal

General specifications of equipment in the Tender

S.NO	EQUIPMENT	SPECIFICATIONS	QUANTITY	REMARKS
1.	Chamber for development of Ninhydrin and DFO	<ul style="list-style-type: none">• Interior volumes 100 to 200 lts• Shelf area 4-7 sq ft• Temperature range 40-100 C• Temperature control +/- 5C• Humidity range 40-80% RH, upto 80 C• Humidity control +/- 3% RH• Voltage range Upto 240 V• Door key lock, corrosion resistant coating on body• water or humidity indicator• Rods and clips required for hanging items• Plug and chords accessories, AC Adaptor, consumables-ninhydrin spray, fixer & DFO• Operation manual & safety booklet	1	
2	High-resolution live palm/finger scan system with software	<ul style="list-style-type: none">• Resolution 500ppi or higher• Sensing area –suitable for rolled/plain fingerprints and palm prints -5x5 or higher (inches)• Image area-rolled- 41*38mm slap 130*127mm• WSQ 1:15 Compression• Image quality: complies with FBI IAFIS(appendix F)• Automatic finger detection• Calibration & diagnostic test• The scanner should be linked to any computer having windows 10 or higher OS.• Operation manual	1	Buy back old Scanner (point no.23 of notice inviting quotations)

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