

GEN(037)PRO/11/04/NCRB  
भारत सरकार  
Government of India  
गृह मंत्रालय  
Ministry of Home Affairs  
राष्ट्रीय अपराध रिकार्ड ब्यूरो  
National Crime Records Bureau

East Block-VII, R.K. Puram,  
New Delhi-110066

Dated: 20.02.2015

**Subject: Quotation for running and maintenance of 5 Nos. of R.O. System of NCRB regarding.**

Sir,

Sealed quotations are invited from reputed vendors having minimum 5 years experience in the field for comprehensive running and Maintenance Contract (CAMC) of 5 R.O. System for the period of six months (extendable if required) subject to satisfactory performance. However the Bureau is scheduled to be shifted to its new premises at Mahipalpur during the year 2015. The equipment installed at East Block-7 & 9, R.K. Puram, New Delhi, which can be inspected during any working day between 2 P.M. to 5 P.M. with prior appointment with JAD(G) by telephone No. 26172324 Extn. 208. The rates should clearly indicate applicable taxes other terms and conditions. The details of R.O. System are given below.

Sl. No.	Location of R.O.	Date of purchase	Remarks
1.	NCRB Pantry at Level-III	30.03.2005	-
2.	NCRB Canteen	25.11.2009	-
3.	Trg. Brnach East Block-9	13.05.2010	-
4.	Level-I in front of Store two R.O.	21.01.2010	-
5		30.03.2005	-

**Terms & Conditions:**

1. Quotation received after due date and time will not be entertained.
2. EMD in the form of Demand Draft of 5 % of the amount quoted by the firm drawn in favour of PAO, DCPW payable at New Delhi should accompany the quotation. Quotation without EMD would not be entertained.

3. The rates quoted shall be inclusive of all taxes and other charges.
4. Rates of spare parts should be included in the CAMC quotation.
5. Quotation should reach the Asstt. Director(A&G), NCRB East Block-7, R.K. Puram, New Delhi-110066 on 02.03.2015 up to 4 P.M. The envelope should be superscribed with "Quotation for Annual Comprehensive Maintenance of R.O. Systems".
6. R.O. System can be inspected during any working day between 2 P.M. to 5 P.M. with prior appointment with JAD(G) telephone No. 26172324 Extn.208. Details are also available on the NCRB website <http://ncrb.gov.in>.
7. Daily cleaning of R.O. Systems should be done by the vender during contract period.
8. In general no overwriting is permitted in the rates, if found the tender shall be summarily rejected. All the other over writings must be signed by the authorized person of firm.
9. Rates quoted must be vailed for a period of one year minimum from the date of opening of the tender and silence of any tenderer on this issue shall be treated as agreed with this condition.

Director General, NCRB reserves the right to accept or reject any quotations without assigning any reason.

Yours faithfully,

( एन. के .सिंह )  
Asstt. Director(A&G)