

No. Gen(037)/PRO/13/06/NCRB
Government of India
Ministry of Home Affairs
National Crime Records Bureau

East Block-VII, R.K. Puram,
New Delhi- 110 066.

Dated: 18.03.2015

Subject: Quotation for Repair and AMC of Photocopier machines

Sir,

Sealed quotations are invited from reputed vendors having minimum 5 years experience in the field of Annual Maintenance Contract (AMC) for **AMC (both comprehensive and without spare parts & consumables)** of Photocopy machines for a period of one year (Bureau is proposed to shift its new location at Mahipalpur in near future). The equipments are installed at East Block- VII & IX, R. K. Puram, New Delhi which can be inspected and details can be collected during any working day between 2 P.M. to 5 P.M. with prior appointment with JAD(G) telephone no. 26172324 Extn. 208. The rates quoted should clearly indicate applicable taxes, other terms and conditions. The details of machines are given below:

SL. No.	Location	Make	Serial No.	Date of Purchase	Expiry of AMC
1.	CFPB	Canon IR2320L	EQM0053	01.02.2010	-
2.	Trg. Branch	Canon 3530	MTP01303	02.09.2009	-
3.	CCTNS	IR3245	DHN02463	10.01.2011	-
4.	AD.II & Acctts.	Toshiba -e207	CSL098976	30.03.2010	-
5.	DCT	Toshiba -e207	CSL958846	30.03.2010	-
6.	CCTNS	Toshiba -e207	CSL958731	30.03.2010	-
7.	JD, CCTNS	Toshiba-e207	CLS958844	30.03.2010	-
8.	DG, Office	Panasonic	R-1128	31.12.2010	-
9.	Basement	Toshiba- e282	CUG732017	15.12.2008	-
10.	CSO	Toshiba-e282	CUD955690	11.09.2009	-
11.	CCTNS	Toshiba-e282	CUD955694	11.09.2009	-
12.	Ad.I(A)	Toshiba -1800	DP-1800(e-STUDI018)	05.06.2013	-
13.	G.Branch	Penasonic	R-1128	31.12.2010	-

- 2 The quotation details are also available on NCRB website <http://ncrb.gov.in>.
- 3 The quotation should be accompanied by an EMD for an amount of Rs.5000/- in the form of bank draft drawn in favour of A.O. PAO, DCPW, payable at New Delhi. Quotations which are not accompanied by EMD will not be entertained.
- 4 The quotation should be addressed to the Assistant Director (A&G), NCRB, East Block - VII, R. K. Puram, New Delhi - 110 066.
- 5 The quotation should reach NCRB on or before 03.04.2015 up to 5:00 PM.
- 6 Quotations must be superscribed '**Quotation for AMC of Photocopier machines**' clearly mentioned on the envelope.
- 7 Quotations received after due date will not be entertained
- 8 Quoted reates for AMC should include, if the Bureau shifts to its new location at Mahipalpur.

Director General, NCRB, reserves the right to accept or reject any or all of the quotations without assigning any reason.

Yours faithfully,

(N.K.SINGH)
ASSTT. DIRECTOR(A&G)