

**राष्ट्रीय अपराध रिकार्ड ब्यूरो**

पूर्वी ब्लॉक - 7, आर.के. पुरम,  
नई दिल्ली- 110066

टेलीफोन: (91-11) 26172324, 26105353

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वेबसाइट: <http://ncrb.gov.in>

**National Crime Records Bureau**

East Block - 7, R.K. Puram,  
New Delhi- 110066

Telephone: (91-11) 26172324, 26105353

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क्रमांक- ओपीएस(104)/ पीयूआर-कोप/07/16/एनसीआरबी

दिनांक- 22-09-2016

सेवा में,

संलग्न सूची के अनुसार.

**विषय: All-in-One Touch Screen Desktop Computers (लगभग 40) के क्रय हेतु निविदा के आमंत्रण के संबंध में.**

महोदय/ महोदया,

निम्नलिखित विवरण अथवा उच्चतर विवरण के Branded All in One Touch Screen Desktop Computers के क्रय हेतु अनुसार वास्तविक उत्पादकों और/अथवा उनके अधिकृत वितरकों, डीलर, या एजेंटों से सील-बंद निविदा आमंत्रित की जाती हैं।

**All-in-One Desktops (Touch Screen)**

1	Required Specifications	<b>Processor:</b> 6 <sup>th</sup> Generation Intel Core i-5 (3M Cache 2.8Ghz) or higher <b>Memory:</b> 8 GB RAM DDR3/DDR4 1600 MHz upgradeable up to 16GB; <b>Display:</b> 20 inch or above LED(1920x1080), Glass Panel edge-to- edge Multi Touch Display; <b>HDD:</b> 1 TB SATA 5400 rpm <b>Network Connectivity:</b> Integrated 10/100/1000Gigabit Ethernet LAN and Integrated wireless Intel 802.11b/g/n; <b>Video Controller:</b> Intel HD Graphics; <b>DVD Writer:</b> Super Multi DVD Burner; <b>Ports:</b> Minimum 4 USB Ports (at least 2 out of which USB 3.0); Audio Line out, Microphone, 1 RJ-45, 1 VGA port. <b>Multimedia:</b> Integrated stereo speaker, microphone, webcam & wireless multimedia Keyboard 104 Keys and mouse; <b>Memory Card Reader:</b> 4 in 1 multimedia card reader; Base with tilt and swivel adjustability. <b>Operating System:</b> Microsoft Windows 10 Professional or above; <b>Warranty:</b> Minimum 3 Years comprehensive onsite warranty.
2	Technical Bid	The details for submission of Technical Bid is placed at Annexure-“A”.
3	Commercial Bid	The details for submission of Commercial Bid is placed at Annexure-“B”.
4	Earnest Money Deposit	₹50,000/- (₹Fifty thousand only) or exempted as detailed available in “Terms & Conditions” with Tender document.
5	Last date	Quotations should be dropped in the Tender Box available at the Reception of NCRB, East Block-7, R.K. Puram, New Delhi-110066 on or before <b>14<sup>th</sup> October 2016</b> by 1700 Hrs.

**नोट:-** निविदा की पात्रता हेतु कृपया संलग्न “Terms & Conditions” का अवलोकन करें। निविदा से संबंधित अन्य सभी विवरण तथा अनुबंध(annexures) ब्यूरो की वेबसाइट <http://ncrb.nic.in> पर Tender लिंक के अंतर्गत उपलब्ध हैं।

भवदीय,

(जे.एन.प्रजापति)

संयुक्त सहायक निदेशक(डीसीटी)  
(दूरभाष-26172324/Ext.-243)

## TERMS & CONDITIONS

1. Locally assembled product will not be considered. Only reputed brands will be considered.
2. Lowest bidder has to give demonstration of the quoted product before getting order of product.
3. Vendors who have been declared defaulters in any supply in any government department/PSU will not be considered.
4. The bidder should have annual turnover of ₹50 lakh in hardware supply. This claim should be supported by VAT certificate for last two years.
5. The bidder should be original equipment manufacturer (OEM) or Authorized Distributors/Dealers along with Number and date of the certificate/dealership authorization letter issued by original equipment manufacturers for having appointed the bidders as the authorized seller/distributor of systems.
6. Name/s, contact number/s of authorized person/s of any two government organization/s to which the bidder has supplied such Desktop's systems in the past (attach document in Lieu of the same).
7. The Earnest Money Deposit of ₹50,000/- (₹Fifty thousand only) by way of D.D. only drawn in favour of "AO, PAO, DCPW" payable at New Delhi shall be submitted along with Technical Bid.

The offers without EMD will be rejected. However, there is exemption of EMD applicable to the units registered with Central Purchase Organization (DGS&D), National Small Industries Corporation (NSIC) or the concerned Ministry or Department as defined under Rule 157 of General Financial Rules (GFR), 2005. A copy of valid certificate shall be enclosed along with the Technical bid for availing EMD exemption.

8. The Tenderer shall submit the copy of valid PAN No., TIN No., TAN No., Service Tax Registration No., Sales Tax and Income tax clearance Certificate along with the Technical Bid of the tender document.
9. The tender shall be placed in a properly sealed bigger envelope addressed to Director General, National Crime Records Bureau, East Block-7, R.K. Puram, New Delhi-110066 containing two separate sealed envelopes containing Technical and commercial bids.
10. The envelope shall be super-scribed as "*Tender for Supply of All-in-One Touch Screen Desktop*". The two sealed envelopes inside the bigger envelope must be super-scribed as: Envelope No-1: TECHNICAL BID - *Tender for Supply of All-in-One Touch Screen Desktop*". Envelope No-2: COMMERCIAL BID - *Tender for Supply of All-in-One Touch Screen Desktop*"
11.
  - a) Technical bid evaluation: NCRB will scrutinize the technical offers. In the evaluation, NCRB will determine whether the technical details along with documents furnished are as per bid requirements and whether items are quoted as per the annexure. If the bidder proposes to supply "All in One Desktops computers" which are equivalent or higher performance than the specified Desktop computer, the bidder should necessarily include documents in the technical bid, to establish such claim to the satisfaction of the Tender Inviting/Accepting Authority.
  - b) Commercial Bid Evaluation: Commercial bid offers of only those bidders, who qualify technically, shall be opened.
  - c) Technical Bids will be opened by the Evaluation Committee at 03:00 PM on 17<sup>th</sup> October 2016 respectively in Conference Room, National Crime Records Bureau, East Block-7, R.K. Puram, New Delhi-110066, in the presence of the participating Bidders/Vendors, who may wish to be present.
12. Should have direct support centers at Delhi/NCR. In case of support through service partners details of customers supported by the service partners to be attached.
13. Quoted price shall remain **valid for six months** from day of 1<sup>st</sup> supply order issued.
14. Exact quantity will be decided afterward (Approx. 40).
15. The rate should be quoted inclusive of all taxes and charges.
16. No advance payment shall be made against supply order.
17. DG, NCRB reserves the right to accept or reject any quotation without assigning any reason.

**TECHNICAL BID**

**FORMAT & REQUIREMENTS**

1. Name of Tenderer: .....
2. Complete office address of Tenderer: .....  
.....
3. Contact details of authorized person of tenderer who have signed the tender.
  - a. Name.....
  - b. Designation.....
  - c. Phone .....
  - d. E mail.....
4. EMD payment details (DD number & bank detail) (if applicable)
  - a. Amount .....
  - b. Draft No.....
  - c. Date.....
  - d. Issuing Bank.....
5. PAN Number..... (copies to be enclosed)
6. TIN Number ..... (copies to be enclosed)
7. Service Tax Registration No. ....(copies to be enclosed)
8. Copy of Certificate/dealership authorization letter issued by original equipment manufacturer having appointed the bidder authorized distributor of the quoted system.
9. Whether the firm is blacklisted by any Government Department/PSU or any criminal case is registered against the firm or its owner/partners anywhere in India (if no, an undertaking to this effect is to be attached in this regard.....(Yes/No).
10. Details of latest two organization/s to whom such Desktop's were supplied should be submitted (Attach documents in lieu of the same).

Sr. No.	Name of Client with Contact details	Quantity and systems Supplied
1		
2		

11. Whether the firm has Annual Turn Over of ₹50lakh in hardware supply (If yes, please enclose VAT certificate/supporting documents for last two years).
12. Whether the firm has direct support centers at Delhi/NCR. In case of support through service partners' details of customers supported by the service partners to be attached:
13. Whether terms and conditions of the Tender is acceptable or not (Please also fill up Acceptance Certificate, Annexure-C):

14. Submission of technical confirmation to the requirement.

Sr. No.	Items	Description	Compliance (Yes/No/Higher)
1	Processor	6th Generation Intel Core i-5 (3M Cache 2.8Ghz) or higher	
2	Memory	8 GB RAM DDR3/DDR4 1600 MHz upgradeable up to 16GB	
3	Display	20 inch or above LED 20 inch or above LED(1920x1080), Glass Panel edge-to- edge Multi Touch Display	
4	HDD	1 TB SATA or higher	
5	Network Connectivity	Integrated 10/100/1000 Gigabit Ethernet LAN and Integrated wireless Intel 802.11b/g/n	
6	Video controller	Intel HD Graphics	
7	DVD Writer	Super Multi DVD burner	
8	Multimedia	Integrated stereo speaker , microphone, webcam & wireless multimedia Keyboard and mouse	
9	Memory card	4 in 1 multimedia card reader	
10	Operating system	Microsoft Windows 10 Professional or higher	
11	Warranty	Minimum 3 Years comprehensive onsite warranty	

Check List of attachments to be enclosed with the Technical bid are as under:

Sr. No.	Attachment	Please ✓ or ✗
1.	Earnest Money Deposit/EMD exemption certificate.	
2.	Copy of PAN Number	
3.	Copy of TIN Number	
4.	Copy of Service Tax Registration	
5.	Copy of Certificate/dealership authorization letter	
6.	Undertaking in lieu of Sr. No.-9 of Annexure –‘A’	
7.	Supporting documents in lieu of Sr. No.-10 of Annexure –‘A’	
8.	Supporting documents in lieu of Sr. No.-11 of Annexure –‘A’	
9.	Supporting documents in lieu of Sr. No.-12 of Annexure –‘A’	
10.	Acceptance Certificate ( <i>Annexure-‘C’</i> )	

(Signature of Tenderer with stamp)

# Commercial Bid

## Format & Requirements

Name of the Tenderer:

.....

Adhering to the format given below is pre-requisite for considering your quotations:

<b>Sr. No.</b>	<b>Items</b>	<b>Price per Unit(₹) (inclusive of all taxes)</b>
1	<p><b><u>All-in-One Desktops (Touch Screen)</u></b></p> <p><b>Processor:</b> <u>6<sup>th</sup> Generation Intel Core i-5 (3M Cache 2.8Ghz) or higher</u></p> <p><b>Memory:</b> 8 GB RAM DDR3/DDR4 <u>1600 MHz</u> upgradeable up to 16GB;</p> <p><b>Display:</b> 20 inch or above LED(1920x1080), <u>Glass Panel</u> edge-to-edge Multi Touch Display;</p> <p><b>HDD:</b> 1 TB SATA 5400 rpm</p> <p><b>Network Connectivity:</b> Integrated 10/100/1000Gigabit Ethernet LAN and Integrated wireless Intel 802.11b/g/n;</p> <p><b>Video Controller:</b> Intel HD Graphics;</p> <p><b>DVD Writer:</b> Super Multi DVD Burner;</p> <p><b>Ports:</b> Minimum 4 USB Ports (at least 2 out of which USB 3.0); Audio Line out, Microphone, 1 RJ-45, 1 VGA port.</p> <p><b>Multimedia:</b> Integrated stereo speaker, microphone, webcam &amp; wireless multimedia Keyboard <u>104</u> Keys and mouse;</p> <p><b>Memory Card Reader:</b> 4 in 1 multimedia card reader;</p> <p>Base with tilt and swivel adjustability.</p> <p><b>Operating System:</b> Microsoft Windows 10 Professional or above;</p> <p><b>Warranty:</b> Minimum 3 Years comprehensive onsite warranty.</p>	

It is hereby confirmed that we shall abide all the terms and conditions as specified in Tender.

(Signature of Tenderer with stamp)

## Certificate

We confirm with our acceptance to the Terms & Conditions from Sr. No.-1 to Sr. No.-17 as stated above in Tender document.

(Signature of Tenderer with stamp)

\*\*\*\*\*End of Tender Document\*\*\*\*\*