

DCT(104)/PROC-HSW/144/17/NCRB
Government of India
Ministry of Home Affairs
National Crime Records Bureau

Date: 16/03/2018

Notice inviting Tender

Sealed quotations are invited from reputed vendors / OEMs / Distributors for **“Supply, Installation / Renewal of various Software”** at NCRB, New Delhi.

1. Quotations are invited for supply, installation / renewal of software, as per following details -

Sl. No.	Details of software	Estimated Qty Reqd.	Unit price Rs.	Tax rate	Total Amount (Inclusive all Taxes) Rs.
i.	Microsoft Office Standard 2016 SNGL OLP NL Acdmc	50 perpetual Licenses			
ii.	a. Renewal of VMWare vSphere 6 Standard for 2 processor license with 1 year Production support	1 No.			
	b. Renewal of vCenter Server 6 Standard for VSphere 6 (1 instance) with 1 year production support	1 No.			
iii.	a. Red Hat Enterprise Linux Server, premium 1-2 sockets upto 1 guest with 1 year support	03			
	b. Red Hat Enterprise Linux Server, premium 1-2 sockets upto 1 guest with 3 year support				
iv.	Veeam Backup & Replication software (2 socket based license)	01 No.			

2. Quotations should be sealed and enclosed in a envelope clearly indicating **“Supply, Installation / Renewal of various Software”** and addressed to Jt. Assistant Director (DCT) and must be delivered to **“National Crime Records Bureau, Data Centre and Technical Branch, NH-8 Mahipalpur, New Delhi-110037”**.
3. The last date of submission of sealed quotations is **21.03.2018 upto 1230 hrs.** No Bids will be accepted after due date & time. Bureau will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
4. Quotations shall be opened on same day **at 1430 hrs.** by a nominated committee members. One authorized representative of bidder who wish to present at the time of quotation opening are requested to be present well in time i.e. 21.03.2018 at 1430 hrs.
5. Quotations / bids must contain an EMD of Rs. 50,000/- (Rupees Fifty Thousand only) in the form of Demand Draft / Fixed Deposit drawn in favour of the **“AO, PAO, DCPW”** payable at New Delhi. EMD draft / Fixed Deposit of unsuccessful bidders will be refunded without any interest on written request of the tenderers.

6. No earnest money is required from Micro and Small enterprises (MSEs) as defined in MSE Procurement policy issued by Department of Micro, Small and Medium Enterprise (MSME) or are registered with Central Purchase Organization or the concerned Ministry or Department. However, supporting document for EMD waiver must be submitted with the quotation.
7. Interested parties, if they so desire, may contact Sh. J.N. Prajapati, Jt. Asstt. Director, Data Centre & Technical Branch, NH-8 Mahipalpur, New Delhi – 110037 on any working day between 10:30 AM to 04:30 PM for further information about said items before quoting the rates.
8. Copy of the tender is also available on the website <http://ncrb.gov.in> and CPP portal of Government of India.
9. The scope of work is to **“Supply, Installation / Renewal of various Software”** as per requirement of the Bureau. Bidders must ensure that they are authorized to sell / renew the required software as per requirement of the Bureau. Necessary authorization certificate must be submitted along with the quoted rates.
10. Quantity mentioned in Condition No. 1 are tentative. This Bureau reserves the right to increase / decrease the required quantity or even may not procure / renew single / all of the software items.
11. The rates quoted must be inclusive of GST or any other taxes, as applicable.
12. Tenderers are required to quote their lowest competitive rates mentioning complete configuration, warranty details wherever applicable.
13. Delivery period of required software purchase / renewal must be minimum and not more 3 days after placing the supply order. Therefore, bidders are requested to clearly mention the delivery period along with the submitted quotation.
14. Bureau reserves the right to cancel the order or forfeit the EMD amount, if the software delivery is not done within delivery period
15. The financial bid should be valid for a period of not less than 90 days from the opening of bid.
16. Hypothetical or conditional Tender will not be entertained. Tender once submitted shall not be allowed to be withdrawn or altered. If the tender is withdrawn or altered by the concerned party at any time after it is submitted, appropriate action may be taken.
17. No advance payment will be made by this Bureau. Payments will be made only after successful supply, installation or renewal of required software, as applicable. No extra charges for delivery & installation/configuration will be paid by the Bureau.
18. In the event of any dispute, Director, NCRB shall be the sole arbitrator and his decision shall be final and binding on both the parties.
19. Overwriting / over-typing or erasing of the figures which render it doubtful or ambiguous are not allowed and shall render the tender invalid.
20. The NCRB will deal with the tenderer directly and no middle-man/ agents/ commission agents etc. should be asked by tenderer to represent their cause and they will not be entertained by the NCRB.

21. The OEM Company may submit a bid either in its own name or through any of the authorized dealer, who has to provide supply / service to the Bureau.
22. A copy of the GST/ /PAN No. of the firm should be submitted along with technical bids.
23. The copy of the Bid shall be typed or printed and all the pages numbered consecutively and shall be signed and stamped by the bidder or a person or persons duly authorized. All pages of the original bid shall be signed and stamped by the person or persons authorized for signing the bid. The bids submitted shall be sealed properly.
24. Not more than one independent and complete bid shall be permitted from a bidder.
25. Bidder is required to submit a declaration as per Annexure-1 of the tender notice.
26. The Bureau does not bind itself to accept the lowest or any other offer and Director, NCRB reserves the right to accept or reject any or all of the offers either in full or in part without assigning any reason.

UNDERTAKING

I / We M/s _____ hereby undertake that I / We have completely studied the tender document and certify that I / We are in a position to supply the required items. I / We also agrees to all the terms & conditions of this tender notice.

I/ We also undertake that our firm has not been barred or blacklisted by any of the Central / State Government / Departments / Organizations / Central or State PSU.

(Authorized Signature)

Stamp
