

GEN(037)/PRO/11/04/NCRB
Government of India
Ministry of Home Affairs
National Crime Records Bureau

East Block-VII, R.K.Puram,
New Delhi- 110 066.

Dated: 29.01.2014

Sub: Quotation for running and maintenance of 5 Nos. of R.O. system of NCRB.

Sir,

Sealed quotations are invited from reputed vendors having minimum 5 years experience in the field for comprehensive running and Maintenance Contract (CAMC) of 5 R.O. System for the period of one year subject to satisfactory performance. The equipment installed at East Block-7 & 9, R.K. Puram, New Delhi, which can be inspected during any working day between 2 P.M. to 5 P.M. with prior appointment with JAD(G) by telephone No. 26172324 Extn. 208. The rates should clearly indicate applicable taxes, other terms and conditions. The details of R.O. Systems are given below.

Sl. No.	Location of R.O.	Date of purchase	Remarks
1.	NCRB, Pantry at level-III	30.03.2005	
2.	NCRB, Canteen	25.11.2009	
3.	Trg. Branch, East Block-9	13.05.2010	
4.	Level-I in front of Store two	21.01.2010	
5.		30.03.2005	

Terms & Conditions:

- 1 Quotation received after due date and time will not be entertained.
- 2 EMD in the form of Demand Draft of 5% of the amount quoted by the firm drawn in favour of PAO, DCPW payable at New Delhi should accompany the quotation. Quotation without EMD would not be entertained.
- 3 The rates quoted shall be inclusive of all taxes and other charges.
4. Rates of spare parts should be included in the CAMC quotation.
- 5 Quotation should reach the Assistant Director (A&G), NCRB, East Block-7, R.K.Puram, New Delhi-110 066 on 14.02.2014 up to 4.00 pm. The envelope should be superscribed with "**Quotation for Annual comprehensive maintenance of R.O. System**".
- 6 R.O. System can be inspected during any working day between 2.00 pm to 5.00 pm with prior appointment with JAD(G) telephone no.26172324 ext. 266. Details are also available on the NCRB website: <http://ncrb.gov.in>.

- 7 Daily cleaning of R.O Systems should be done by the vendor during contract period.
- 8 In general no overwriting is permitted in the rates. If found the tender shall be summarily rejected. All the other over writings must be signed by the authorized person of firm.
- 9 Rates quoted must be valid for a period of one year minimum from the date of opening of the tender and silence of any tenderer on this issue shall be treated as agreed with this condition

Director General, NCRB reserves the right to accept or reject any quotations without assigning any reason.

Yours faithfully,