

SIB(103)/CCTNS/01/09/NCRB  
Government of India  
Ministry of Home Affairs  
National Crime Records Bureau

East Block-7, R.K. Puram,  
New Delhi-110 066

To,  
The Nodal Officer  
All States/UTs

Date: 12<sup>th</sup> February 2013

**Subject: Clarification on Change in OEM/Specification.**

Dear Sir,

This is with reference to letters received from various States seeking clarifications on allowing change in specifications or OEM (Original Equipment Manufacturer) of components/hardware that were initially proposed by the system integrators. The reasons for the need for such change have been cited as end of life products, non-availability of components matching the required specifications and other issues.

It may be noted that as per discussions in the Nodal Officer meeting held on 1<sup>st</sup> Feb 2013, whenever there is a requirement to change the make or model of any component or the OEM previously notified, the following process shall be followed by States:

1. The SI should give an undertaking in case the product/OEM needs to be changed, along with appropriate reasons.
2. Any proposed alternate products/OEMs should be approved by the State Technical Infrastructure Committee, after proper due-diligence.
3. Finally, the State should send the recommended and prioritized list of products/OEMs to the MHA/NCRB along with basis for shortlisting the new products/OEMs.

The State/UT may go ahead with procurement of the new component, which is either a different model or OEM, only after due approval from the MHA.

All States/UTs are hereby requested to ensure strict adherence to the above guidelines.

This issues with the approval of DG, NCRB.

Yours sincerely

  
(PRK Naidu)  
(Joint Director, CCTNS)  
17/2/2013

Copy to:

JS(CS), MHA for kind information